

CHARTER
AND
BY-LAWS
OF THE
LADIES' HEALTH PROTECTIVE ASS'N
OF THE
CITY OF NEW YORK.

1884.

NEW YORK,
1896.

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OF THE

LADIES' HEALTH PROTECTIVE ASS'N

OF THE

CITY OF NEW YORK.

1884.

CERTIFICATE OF INCORPORATION.

We the undersigned, being of full age and citizens of and resident within the State of New York, hereby certify:

That we have associated ourselves together as well as with certain other persons, into a benevolent and charitable society, the name and title of which is the "LADIES' HEALTH PROTECTIVE ASSOCIATION."

That the business of said society is to be conducted in the County of New York.

That the particular business and object of such society is to protect the health of the people of the City of New York by taking such action from time to time as may secure the enforcement of existing sanitary laws and regulations by calling the attention of the proper authorities to any violations thereof, and to procure the amendment of said laws and regulations when they shall be found inefficient for the prevention of acts injurious to the public health.

That the number of directors to manage the business of said society is seven.

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That the names of the directors of said society for the first year of its existence are Mathilde F. Wendt, Eliza J. Sparks, Irene E. Harland, Cecilia Fendler, Mary E. Trautmann, Hedwig Wile and Mary R. Norris.

MATHILDE F. WENDT.

MARY E. TRAUTMANN.

CECILIA FENDLER.

HEDWIG WILE.

IRENE E. HARLAND.

City and County of New York, ss. :

On the ninth day of December, 1884, personally appeared Mathilde F. Wendt, Mary E. Trautmann, Cecilia Fender, Hedwig Wile and Irene E. Harland, known to me to be the persons whose names are signed to the foregoing certificate, and severally acknowledged that they executed the same.

Before me,

ABRAHAM NUSSBAUM,

[L. S.] Notary Public (11)

N. Y. Co.

I hereby consent to and approve of the filing of the foregoing certificate in the office of the Clerk of the County of New York.

GEO. C. BARRETT,

J. S. C.

State of New York,
City and County of New York, ss. :)

I, PATRICK KEENAN, Clerk of the said city and county, and clerk of the Supreme Court of said State for said county, do certify: That I have compared the preceding with the original certificate of incorporation of the Ladies' Health Protective Association on file in my office, and that the same is a correct copy therefrom, and of the whole of such original.

In witness whereof, I have hereunto subscribed my name and affixed my official seal this 10th day of December, 1884.

PATRICK KEENAN,
Clerk.

[L. S.]

CERTIFICATE OF INCORPORATION

OF THE

LADIES' NATIONAL HEALTH PROTECTIVE ASSOCIATION.

This is to certify that we Clara Barton, Jane H. Spofford, Alice C. Fletcher, and Emily L. Sherwood of the District of Columbia, and Magaret W. Ravenhill, Fannie I. Helmuth and M. Louise Thomas of the City of New York, and in the State of New York, and all of lawful age and citizens of the United States, have, and do hereby associate ourselves together, for the purpose of becoming a body coporate by virtue of the authority conferred in class three of Chapter eighteen of the revised statutes of the United States, relating to the District of Columbia, entitled General Incorporation and all Acts of Congress amendatory thereto.

The name of the incorporation hereby formed shall be, "THE LADIES' NATIONAL HEALTH PROTECTIVE ASSOCIATION."

The term for which said Association is organized is limited to fifty years. The particulars, business and objects of this Association is to

protect the health of the people of the United States by taking such action from time to time as may secure the enforcement of existing sanitary laws and regulations, by inviting attention of the proper authorities to any violations thereof, and to procure the amendment of said laws and regulations when they shall be found inefficient for the prevention of acts injurious to the public health, and to co-operate with the health officials of the United States and various States and Cities within the boundaries of said United States in carrying out the purposes and objects above set forth whenever desired or requested.

The number of directors of said Association for the first year of its existence shall be seven, namely, Clara Barton, residing at Washington, D. C.; Jane H. Spofford, residing at Washington, D. C.; Alice C. Fletcher, residing at Washington, D. C.; Emily L. Sherwood, residing at District of Columbia, Margaret W. Ravenhill, residing at New York City; Fannie I. Helmuth, residing at New York City; M. Louise Thomas, residing at New York City.

In testimony whereof we the undersigned have hereunto set our hands at the City of

Washington in the District of Columbia on this twenty-fourth day of February, A. D. 1891.

(Signed) CLARA BARTON,
JANE H. SPOFFORD,
ALICE C. FLETCHER,
EMILY L. SHERWOOD,
MARGARET W. RAVENHILL,
FANNIE I. HELMUTH,
M. LOUISE THOMAS.

DISTRICT OF COLUMBIA } ss.

I, Warren C. Stone, a Notary Public in and for said District, do hereby certify that Clara Barton, Jane H. Spofford, Alice C. Fletcher, Emily L. Sherwood, Margaret W. Ravenhill, Fannie I. Helmuth, and M. Louise Thomas, parties to a certain certificate of incorporation, bearing date of twenty-fourth day of February, A. D., 1891, and hereby annexed, personally appeared before me in said District, the said Clara Barton, Jane H. Spofford, Alice C. Fletcher, Emily L. Sherwood, Margaret W. Ravenhill, Fannie I. Helmuth and M. Louise Thomas, being personally well known to me to be the persons who executed the said certificate of incorporation, and jointly and severally acknowledge the same to be their act and deed for the purposes therein set forth.

Given under my hand and Notarial seal, this twenty-fourth day of February, A. D. 1891.

(Signed) WARREN C. STONE,
Notary Public of the District of Columbia.

BY-LAWS.

(REVISED.)

ARTICLE I.

MEMBERS.

1. This Association shall consist of members, life members, and honorary members.

2. Any lady residing in the vicinity of New York may become a member of this Association, her name having first been presented to the Board of Directors by one member and vouched for by another. The name of a candidate accepted by the Board of Directors, shall then be given to the Association at the next monthly meeting, and she shall be elected by the majority of members present.

She shall pay an initiation fee of \$2.00 (two dollars), which shall cover her annual dues until the 31st day of December succeeding.

3. The annual dues of members shall be the sum of one dollar, and shall be payable on or before the thirty-first day of January, in each year.

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4. Any member may, by paying to the Treasurer the sum of \$25, become a life member and shall not thereafter be liable for annual dues.

5. Any person may be admitted as an honorary member, whose name shall have been presented at a previous meeting, by a vote of the majority of members present, and shall not be liable to pay any initiation fee or annual dues.

6. Members and life members alone shall be entitled to vote at meetings of the Association.

ARTICLE II.

MEETINGS.

The Annual Meeting of the Association, for the election of officers, and the presentation of the reports of the President, Recording Secretary, Corresponding Secretary, Treasurer and Auditor, shall be held at half past ten o'clock, in the forenoon, on the first Tuesday in December in each year, at such place as shall be fixed by the Board of Directors.

2. Regular meetings shall be held on the first Tuesday in each month except December, at such hour and place as shall be fixed by the

Board of Directors. At the January meeting, the Chairmen of Committees shall read their annual reports.

3. A special meeting may be called at any time by the President, upon the request of three members of the Association.

4. At least four days before any meeting, the Secretary shall send notice thereof, by mail, to every member.

ARTICLE III.

DIRECTORS.

1. The business of the Association shall be managed by a Board of 15 Directors, consisting of the seven general officers, and eight members, chosen by ballot at the annual meeting in each year, and hold their office for one year, from the first day of January next ensuing, or until their successors shall have appointed.

2. The Board of Directors shall choose its own chairman by ballot, at its first regular meeting after the annual election.

3. Any vacancy that may occur in the Board of Directors shall be filled for the unexpired term at a regular meeting of the Association.

ARTICLE IV.

OFFICERS.

1. The officers of the Association shall be a President, First Vice-President and Second Vice-President, a Recording Secretary, a Corresponding Secretary, a Treasurer and an Auditor. They shall be chosen annually by the Association.

2. Chairmen of standing committees shall be appointed by the President.

3. Special committees may be from time to time appointed by the President.

ARTICLE V.

QUORUM.

Nine members shall constitute a quorum for the transaction of business, except that at the Annual Meeting, at least fifteen members shall be necessary for a quorum.

ARTICLE VI.

PRESIDENT.

The President shall preside at all meetings of the Association, and shall have charge generally

of the interests of the Society, and perform such other duties as are incidental to her office.

ARTICLE VII.

VICE-PRESIDENTS.

The First Vice-President shall discharge the duties of the President in the event of her absence or inability to act. And such duties shall be discharged by the Second Vice-President in case of the absence of both the President and the First Vice-President.

ARTICLE VIII.

CHAIRMAN OF THE BOARD OF DIRECTORS.

The Chairman of the Board of Directors, shall preside at all meetings of the Board. Regular meetings shall be held on the third Tuesday in each month. The Chairman shall have power to call special meetings at her discretion, and seven members shall constitute a quorum.

ARTICLE IX.

SECRETARIES.

1. The Recording Secretary shall keep the roll of the Association, shall record and preserve minutes of the proceedings of the Association,

and shall discharge such other duties as may from time to time be assigned to her by the Board of Directors of the Association.

2. The Corresponding Secretary shall conduct all correspondence on behalf of the Association, and shall be responsible for all correspondence, and all the documents of the Society, and perform all the duties of the Recording Secretary in the event of her absence or inability to act, and shall send all notices of meetings four days in advance of each meeting.

ARTICLE X.

TREASURER AND AUDITOR.

1. The Treasurer shall receive and disburse all moneys for and on account of the Association, and shall make a report of her transactions monthly. The books and the vouchers at all times to be open to the inspection of the Board of Directors.

2. All bills shall be audited by the President before the same shall be paid.

3. The Auditor shall audit the accounts and certify thereto at the annual meeting, and oftener if desired by the Association.

ARTICLE XI.

PUBLIC ACTION.

No request shall be presented to any public authority for action in the name of this Association, unless the same shall have been approved by a majority of the Board of Directors, or of the Association.

ARTICLE XII.

NOMINATIONS.

At the November meeting of the Association, a Committee of five shall be appointed to nominate Officers and Directors, to be voted upon at the Annual Meeting. Two of the Committee shall be named by the President, and three by the Association.

ARTICLE XIII.

RULES OF ORDER.

(1.) When a motion has been made, seconded and stated by the Chair, it shall be deemed in the possession of the meeting, but the proposer, with the consent of the seconder, may withdraw the same at any time previous to decision or amendment.

(2.) When a question is before the meeting, no motion shall be received, except as herein specified, which motion shall have precedence in the order stated, viz.:

1. For an Adjournment.
2. A Call of the House.
3. To Lay on the Table.
4. To Postpone Indefinitely.
5. To Postpone to a Certain Day.
6. To Adjourn to a Certain Day.
7. To Commit to a Standing Committee.
8. To Commit to a Special Committee.
9. To Amend.

The motions to adjourn and to lay on the table shall be decided without debate, and the motion to adjourn shall always be in order.

(3.) Any five members may appeal from the decision of the Chair, and it shall require a two-thirds vote of the members present and voting to sustain such appeal. Any five members may call the ayes and noes on any question before the house.

(4.) A motion to reconsider can only be made by a member who voted with the prevailing party on the original question, and shall

only be in order when made at the same or succeeding meeting, and in the latter case only when notice of such motion shall have been given at the prior meeting by a member who voted with the prevailing party.

(5.) All motions (except the motion to adjourn) must be reduced to writing, if a request to that effect be made by five members.

(6.) As to all questions of order not provided for in these By-Laws, the Association shall be governed by the common parliamentary law, as laid down in Cushing's Manual.

ARTICLE XIV.

AMENDMENTS.

Amendments to these By-Laws may be proposed at any regular meeting. If there shall be a majority in favor of such amendment, its further consideration shall be continued to the next subsequent meeting, when if a majority shall again be in favor of such amendment, the same shall be adopted.

ARTICLE XV.

ORDER OF BUSINESS.

- I. Call of the Roll.

2. Reading of Minutes of last Business Meeting.
3. Reading of Minutes of last Directors' Meeting.
4. Report of Corresponding Secretary.
5. Report of Treasurer.
6. Report of Standing Committee.
 1. Tenement Houses.
 2. Stable Refuse.
 3. Sanitary Condition of Cars.
 4. Gas Houses, { East Side,
West Side.
 5. Slaughter Houses.
 6. Sanitary Condition of Streets.
7. School Hygiene, { Uptown,
Downtown,
East Central,
West Central.
8. Public Closets.
9. Police Matrons.
10. Sanitary Inspection of Stores.
11. Printing.
7. Reports of Special Committees.
8. Unfinished Business.
9. New Business.